



AFFILIATE POLICY

Policy adopted: 18 September 2019

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Reference: By-Laws of the Order of Australia Association

Policy

The ACT Branch of the Order of Australia Association will offer people who were the domestic partner of a deceased member of the Order of Australia Association the opportunity to be an Affiliate of the Branch.

The status of Affiliate of the Branch is for life and is free of charge. Affiliates may resign their status as an Affiliate at any time.

Affiliates may attend all Branch events and receive Branch electronic communications, but may not vote at Branch meetings.

The Branch Membership Officer is to maintain a Register of Affiliates.

Procedures

Applicants for Affiliate status complete the form at Appendix 1 and lodge it with the Branch Secretary.

The Secretary registers receipt of the form and forwards a copy to the Branch Membership Officer.

The Branch Membership Officer puts the applicant's name forward at the next Branch Committee meeting. If the application is approved, the Branch Membership Officer:

- advises the new Affiliate;
- adds the new Affiliate to the Register of Affiliates; and
- provides the new Affiliate's email address to the editor of the Branch Newsletter for inclusion in the Branch's electronic distribution list.

Appendix:

1. Application to be an Affiliate of the ACT Branch



THE ORDER OF AUSTRALIA ASSOCIATION ACT BRANCH

GPO BOX 423 CANBERRA ACT 2600

APPLICATION TO BE AN AFFILIATE OF THE ACT BRANCH

(An Affiliate of the ACT Branch must have been the domestic partner of a deceased member of the Order of Australia Association)

I,, of
(Name in full)

.....,
(Address)

hereby apply to be an Affiliate of the ACT Branch of the Order of Australia Association.

My deceased partner was:

.....
(Insert partner's title, name in full and postnominals)

My contact details are:

Home phone: Mobile:

Email:

Signed: Date:/...../20.....

Office Use Only

Received by Branch Secretary on/...../20.....

Passed to Branch Membership Officer on:/...../20.....

Approved by Branch Committee on:/...../20.....

New Affiliate added to Register of Affiliates on:/...../20.....

New Affiliate advised on:/...../20.....

Email address added to distribution list on:/...../20.....